

TOWN OF BLOOMFIELD

POLICY MEMORANDUM

SUBJECT: Town Construction Set-Asides

NO: 110.06

DATE: 6/22/2016

ADOPTED: November 27, 2006

DISTRIBUTION: Town Council, All Departments

Philip K. Schenck, Jr.

Town Manager

APPROVED: 

I. PURPOSE

The purpose of this policy is to establish formal and authoritative guidelines on construction set-asides. The Town of Bloomfield is a racially and ethnically diverse community; the Town and the Board of Education expend significant sums of money each year in undertaking capital projects. The Town believes it to be in the best interest of the community to award contracts for capital projects to those individuals and businesses whose make up and ownership reflects the diversity of the community.

II. RESPONSIBILITY

Town Council
Town Manager
Board of Education

III. PROCEDURE

In a Town Council Meeting dated November 27, 2006, it was voted unanimously that all Town of Bloomfield Capital Projects shall adhere to the following guidelines:

- A. Thirty percent (30%) of contracts be awarded for capital projects in excess of Five Million Dollars (\$5,000,000) to Minority Business Enterprises.
- B. The above mentioned contracts will be awarded on the basis of a competitive bidding procedure to Minority Business Enterprises, as defined by the Connecticut General Statutes.
- C. All building committees and the Town Manager, as the Town's Purchasing Agent, and the Board of Education shall take all action, reasonable and necessary, to carry out the provisions of this policy.
- D. The Town Manager and/or Town Council reserve the right to change any part of this policy at any time.